

1 **LONDONDERRY, NH PLANNING BOARD**  
2 **MINUTES OF THE MEETING OF OCTOBER 25, 2012 IN THE ELWOOD**  
3 **CONFERENCE ROOM, 268B MAMMOTH ROAD**  
4

5 Members Present: Art Rugg; Laura El-Azem; Rick Brideau, CNHA, Ex-Officio;  
6 Dana Coons; Leitha Reilly, alternate member; Maria Newman, alternate member  
7

8 Also Present: Cynthia May, ASLA  
9

10 A. Rugg called the meeting to order at 6:37 PM. He appointed L. Reilly to vote for  
11 Chris Davies.  
12

13 A. Rugg noted that L. El-Azem would sign plans as Assistant Secretary in place of  
14 Secretary Lynn Wiles.  
15

16 **Administrative Board Work**  
17

18 A. Plans to Sign – Orchard Christian Fellowship, Map 6 Lot 18-2 –Construction of  
19 a church and associated site improvements at 136 Pillsbury Road, Zoned AR-1.  
20 (Conditionally Approved September 5, 2012)  
21

22 M. Newman recused herself. She was present and was a non-appointed  
23 alternate, but refrained from participating.  
24

25 C. May reported that all conditions of approval have been met and  
26 recommended the Board approve the plan for signature.  
27

28 **D. Coons made a motion to authorize the Chair and Secretary to sign**  
29 **the plans. R. Brideau seconded the motion.** No discussion. **Vote on the**  
30 **motion: 5-0-0.** A. Rugg said the plans will be signed at the conclusion of the  
31 meeting.  
32

33 B. Plans to Sign – Michael McKeown (Applicant), Verne A. Orlosk Revocable Trust  
34 (Owner), Map 13 Lot 71-49 – Two-lot residential subdivision at 7 Summer  
35 Drive, Zoned AR-I (Conditionally Approved October 3, 2012)  
36

37 L. El-Azem recused herself and A. Rugg appointed M. Newman to vote in her  
38 place.  
39

40 C. May reported that all conditions of approval have been met and  
41 recommended the Board approve the plan for signature.  
42

43 **D. Coons made a motion to authorize the Chair and Secretary to sign**  
44 **the plans. R. Brideau seconded the motion.** No discussion. **Vote on the**  
45 **motion: 5-0-0.** A. Rugg said the plans will be signed at the conclusion of the  
46 meeting.  
47

48 **Other Business**  
49

1 The Planning Board had a brief discussion about the recommendation of the  
2 Master Plan Steering Committee to add a supplemental document to the  
3 Master Plan that would support the implementation matrix and would be  
4 approved along with the overall plan. L. Reilly explained that the Steering  
5 Committee would like to create a separate document that could provide  
6 guidance to the implementation committee regarding the execution of the  
7 Master Plan recommendations, but could still be amended as needed. The  
8 Steering Committee requested that the Planning Board have input on this  
9 before they directed Master Plan consultant Town Planning and Urban Design  
10 Collaborative to move ahead with this format. The Board members present  
11 agreed with the Steering Committee's recommendation.  
12

13 **Adjournment:**

14  
15 **D. Coons made a motion to adjourn the meeting. R. Brideau seconded the**  
16 **motion. Vote on the motion: 5-0-0.** Meeting adjourned at 6:50 PM.  
17

18 These minutes prepared by Town Planner Cynthia May.

19 Respectfully Submitted,  
20

21  
22  
23  
24 Laura El-Azem, Assistant Secretary